Victorian Registry of Births, Deaths and Marriages *Marriages Act 1961 and Marriages Regulations 1963*

Application to shorten period of notice of intent to marry

Office use only

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Eligibility

The Registry can only consider your application if your reason for shortening falls within one of the five categories listed in Part One. You must provide evidence of your claims in order to have your application considered.

Fees

A fee of \$46.00 must be paid when submitting this form. This fee is non-refundable, regardless of the outcome of your application.

Unsuccessful applications

Your application may be unsuccessful if:

- your reason for shortening does not fall in one of the five categories listed in Part One
- you do not satisfactorily complete the Statutory Declaration in Part One. Make sure you sign and date the Statutory Declaration in front of an eligible witness, as listed on this form; make sure the witness also signs and dates the Statutory Declaration
- you do not provide supporting documentation as evidence of your reason for shortening
- you do not provide your completed Notice of Intended Marriage (NOIM). You must have already lodged this NOIM with your chosen celebrant. You must also provide all supporting documents you presented to your celebrant, e.g. birth certificates, foreign passports (only if born overseas) and divorce or death certificates (if applicable). Any documents written in a language other than English must be translated into English by an accredited translator
- the Registrar is not satisfied with the information supplied.

Instructions

- Write clearly using blue or black ink and BLOCK letters.
- Do not use white out.
- Keep each number, letter or X within the boxes.
- Press firmly when writing.
- Leave answer boxes blank where you have no response or date to enter.

PART ONE – Reason for shortening

Shortening of the statutory period of notice under the *Marriage Act 1961 (Cth)* can only be granted in extraordinary circumstances, as outlined in Schedule 1B of the *Marriage Regulations 1963 (Cth)*.

1. Which category best applies to your circumstances?

	Employment-related or other travel commitments
Ш	Wedding or celebration arrangements, or religious considerations
Щ	Medical reasons
Щ	Legal proceedings
	Error in giving notice

Note. You must attach documents as evidence of your reason for shortening, such as letters of employment, travel documents, airline tickets, receipts of payment, letters from medical practitioners, court orders or letters from authorised celebrants.





2. Statutory declaration

[Groom's	full name]		
f			
[Groom's	residential address]		
[Groom's	occupation]		
nd I,	·		
[Bride's fu	ıll name]		
f			
[Bride: S re	esidential address]		
[Bride's o	ccupation]		
o solemnly a nonth) becaus		a shortening of the	statutory period of notice for lodging an intention to marry (or
/e acknowled	lge that this declaration is true and correct,	and we make it wi	th the understanding and belief that a person who makes a fa
	lge that this declaration is true and correct, liable to the penalties of perjury.	and we make it wi	th the understanding and belief that a person who makes a fa
eclaration is	liable to the penalties of perjury.		th the understanding and belief that a person who makes a fa
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eclaration is eclared at	liable to the penalties of perjury.	i	n the State of Victoria,
eclaration is eclared at —	liable to the penalties of perjury. day of	i	n the State of Victoria, , 20
eclaration is eclared at	liable to the penalties of perjury.	i	n the State of Victoria,
eclaration is eclared at — nis ———	liable to the penalties of perjury. day of Signature of Groom making this declaration [to be signed in front of an authorised witness]	i	n the State of Victoria,, 20 Signature of Bride making this declaration
eclaration is eclared at — nis ———	liable to the penalties of perjury. day of Signature of Groom making this declaration [to be signed in front of an authorised witness]	i	n the State of Victoria,
eclaration is eclared at — nis ———	liable to the penalties of perjury. day of Signature of Groom making this declaration [to be signed in front of an authorised witness]	i	n the State of Victoria,, 20 Signature of Bride making this declaration
eclaration is	liable to the penalties of perjury. day of Signature of Groom making this declaration [to be signed in front of an authorised witness]	i	n the State of Victoria,

 $The \ authorised \ witness \ must \ print \ or \ stamp \ his \ or \ her \ name, \ address, \ and \ title \ under \ section \ 107A \ of \ the \ Evidence \ Act \ 1958 \ [Vic.]$

List of authorised witnesses over page.

Authorised witnesses

- a Justice of the Peace or a bail justice
- a public notary
- an Australian lawyer (within the meaning of the Legal Profession Act 2004)
- a clerk to an Australian lawyer
- the prothonotary or a deputy prothonotary of the Supreme Court, the registrar or the deputy registrar of the County Court, the principal registrar of the Magistrates' Court or the registrar or deputy registrar of the Magistrates' Court
- the registrar of probates and the assistant registrar of probates
- the associate to a judge of the Supreme Court or of the County Court
- the secretary of a master of the Supreme Court or of the County Court
- a person registered as a patent attorney under Chapter 20 of the Patents Act 1990 of the Commonwealth
- a member of the police force
- a sheriff or deputy sheriff
- a member or a former member of either House of the Parliament of Victoria
- a member or a former member of either House of the Parliament of the Commonwealth
- a councillor of a municipality

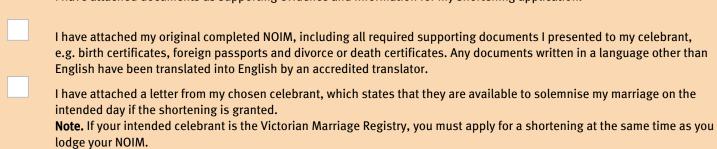
- a senior officer of a council as defined in the Local Government Act 1989
- a registered medical practitioner within the meaning of the Medical Practice Act
 1994
- a registered dentist within the meaning of the Dental Practice Act 1999
- a veterinary practitioner
- a pharmacist
- a principal in the (State) teaching service
- the manager of a bank
- a member of the Institute of Chartered Accountants in Australia or CPA or the National Institute of Accountants
- the secretary of a building society
- a minister of religion authorised to celebrate marriages (but not a civil celebrant)
- a person employed under Part 3 of the Public Administration Act 2004 with a classification that is prescribed as a classification for statutory declarations, or who holds office in a statutory authority with such as classification
- a fellow of the Institute of Legal Executives (Victoria).

3. Reason you did/could not give more than one month's notice of intent t	o marry:
PART TWO –Notice of Intended Marriage details	
4. Groom's details	
a) Groom's surname (family name)	c) Groom's daytime telephone number
b) Groom's given name(s)	d) Groom's email address
5. Bride's details	
a) Bride's surname (family name)	c) Bride's daytime telephone number
b) Bride's given name(s)	d) Bride's email address
6. Celebrant's details a) Celebrant's full name	
a, eccesion of the name	
b) Celebrant's registered number	
b) Celebrant's registered number	
A V Other	
Note. This number is issued by the Commonwealth Attorney-General's Office or State Re	gistry of Births, Deaths and Marriages.
c) Celebrant's daytime telephone number	
7. Notice of Intended Marriage (NOIM) details	
	ended date of marriage
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PART THREE – Payment
 Notes The shortening application fee is non-refundable, regardless of the outcome of your application. The Registry cannot grant a shortening if your reason for shortening does not fall into one of the five categories listed in Question 1.
11. How do you wish to pay?
In person
You can pay by cash, EFTPOS, Visa, MasterCard, personal cheque or money order.
By mail
 Credit card – please complete details below Make cheques and money orders payable to Registry of Births, Deaths and Marriages.
 The Registry only accepts cash payments if you apply in person.
Credit Card Payment Slip – Lodging by mail only
Note. Do not complete this if you are lodging your application in person.
Card type Visa MasterCard Total \$ 4 6 0 0
Name on card
Card number Expiry date MM/YY
Signature of
cardholder
PART FOUR – Required documentation PAGE 4
I have completed the Statutory Declaration at Question 2. and signed it in front of an authorised witness.
I have attached documents as supporting evidence and information for my shortening application.
I have attached my original completed NOIM, including all required supporting documents I presented to my celebrant,





If you require access to a translation or interpreter service, please contact the Translating and Interpreting Service (TIS) on 13 14 50 and ask them to contact the Victorian Registry of Births, Deaths and Marriages on 1300 369 367.

Victorian Registry of Births, Deaths and Marriages

bdm.vic.gov.au

Application enquiries vic.gov.au
Postal address GPO Box 2182, Melbourne VIC 3001

General enquiries 1300 369 367

(8.30am - 4.30pm, Monday-Friday, except public holidays)



