

Permanent approval to permit underage persons on licensed premises

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This kit contains all the forms and related materials required to apply for a permanent approval to permit underage persons on licensed premises in Victoria.

Items

1. Pre-lodgement checklist - permanent approval to permit underage persons on licensed premises
2. Application form - permanent approval to permit underage persons on licensed premises

Need help?

For more information on how to apply for a liquor or gambling licence or permit:

- visit the Victorian Commission for Gambling and Liquor Regulation (VCGLR) website at vcglr.vic.gov.au
- telephone the VCGLR on 1300 182 457
- email the VCGLR at contact@vcglr.vic.gov.au



Pre-lodgement checklist

Permanent approval to permit underage persons on licensed premises

This checklist details the documents required to accompany the lodgement of your application. Supplying these with your application will allow the Victorian Commission for Gambling and Liquor Regulation (VCGLR) to commence assessment of the application and can reduce processing time. Your application may be returned if the accompanying documents do not meet the requirements below.

The VCGLR may contact applicants to request additional documentation depending on the circumstances of their business. All forms and fact sheets referred to are available on the VCGLR website vcglr.vic.gov.au.

Please ensure the following forms/documents are attached to this application

Tick all boxes below when a requirement has been met, then sign and date your confirmation at the end of this form.

Application form

Please ensure:

- all fields on the application form are completed
- the application form is signed and dated by the applicant.

Please note

Applicants will be sent an acknowledgement letter when the application and required documentation detailed in the above checklist are lodged. The letter may also outline a list of additional information required and the date by which it must be submitted. The VCGLR will then complete the assessment and determine the application.

One applicant to sign and date below to confirm all required documentation has been completed and is attached to this application.

Name

Signature

Date



Signature/s of applicant/s

I/we certify that the information contained in this application is true and correct

<input type="text" value="X"/>	Date
<input type="text"/>	<input type="text" value="/ /"/>
Name	
<input type="text"/>	

<input type="text" value="X"/>	Date
<input type="text"/>	<input type="text" value="/ /"/>
Name	
<input type="text"/>	

Note: The Commission may request an applicant to provide any other information. If required to do so you will be notified in writing.

How to lodge this application and accompanying documents

By post to:

Victorian Commission for Gambling and Liquor Regulation
GPO Box 1988, Melbourne VIC 3001

In person to:

Victorian Commission for Gambling and Liquor Regulation
49 Elizabeth Street, Richmond

By email:

contact@vcglr.vic.gov.au

What happens next

You will be sent a letter that confirms we have received your application and outlines any further information required. Once we have received all the required information and documents, your application will be determined. You will be advised of the outcome in writing.

